कोल इण्डिया लिमिटेड
(महारत्न कंपनी)
(भारत सरकार उपक्रम)
अधिकारी स्थापना विभाग, कार्मिक डिविजन,
'कोल भवन', प्रेमिसिज सं.04, एमएआर,
प्लॉट सं.-एएफ-III, एक्शन एरिया-1 ए, न्यूटाउन, राजरहाट,
कोलकाता-700 156.
वेबसाइट: www.coalindia.in
सी आई एन सं. L23109WB1973GOI028844

5 DECADES OF UNEARTHING ENERGY

COAL INDIA LIMITED
(A Maharatna Company)
(A Govt. of India Undertaking)
Executive Establishment Department, Personnel Division,
'Coal Bhawan', Premises No.04-MAR,
Plot No-AF-III, Action Area - 1A,
New Town, Rajarhat
Kolkata - 700 156
Website: www.coalindia.in
CIN No.L23109WB1973GOI028844

Ref no. CIL/C-5A(ii)/ 1156

Date: 26.10.2026

To,

HOD/ GM (HR/EE)
BCCL/CCL/CMPDIL/ECL/MCL/NCL/SECL/WCL

GM, NEC

Sr. Manager (HR/EE), C5A (iv), CIL

Sub: Posting of 01 CIL executive in LA & IR section of Ministry of Coal.

Sir,

With reference to the aforementioned subject, it is to notify the requirement of 01 executive from CIL and its subsidiaries for their posting in LA & IR section of Ministry of Coal as detailed below-

S.N.	Section/ Division of MoC	No. of Requirement	Discipline	Grade
1	LA & IR	01	Community Development Finance Human Resource	E4/E5

As such, you are requested to kindly invite applications from interested and eligible executives of your subsidiary in the enclosed format and forward the applications of eligible executives, duly accompanied by the comments of the Competent Authority and requisite clearances to this office.

The timeline for submission of applications will be as under-

- Last date of submission of applications to the EE Department of respective subsidiaries: 05.11.2026
- Last date of submission of applications duly accompanied by the comments of the Competent Authority and requisite clearances to EE Department, CIL: 12.11.2026

Encl: as above.

केवल नागपुर कोर्ट के अधिकार क्षेत्र में — Under Jurisdiction of Nagpur Court only

वेस्टर्न कोलफील्ड्स लिमिटेड

Western Coalfields Limited

(मिनीरत्न कंपनी) *(A Miniratna Company)*
(कोल इंडिया लि. की अनुषंगी कंपनी) *(A Subsidiary of Coal India Limited)*

मानव संसाधन / ईई विभाग — **Department of Human Resource / EE**

Email: gmee.wcl@coalindia.in | CIN: U10100MH1975GOI018626 | **ISO 9001:2015 Certified** | www.westerncoal.in
पंजीकृत: कोयला विहार, सिविल लाइन्स, नागपुर (महाराष्ट्र) – 440001 | Regd. Off.: Coal Estate, Civil Lines, Nagpur (MS) 440001

संदर्भ : WCL/HR/EE/26/ 3326 — दिनांक : 28/10/2026

Copy for kind information to:

1. **All HOD's, WCL Hqrs., Nagpur**
2. **All Area General Manager, WCL.**
3. **The General Manager(System), WCL Hqrs** – For uploading on WCL Website.

भवदीय,

27/10/26

(राजेश कुमार सिन्हा)
महाप्रबंधक(मा॰सं॰)/ईई
वेकोलि मुख्यालय

APPLICATION FORM

PERSONAL INFORMATION			
Name		EIS No.	
Designation		Grade	
Mobile no.		Email id	

EDUCATION QUALIFICATION (Starting from Graduation)					
S.N.	Qualification with Specialization	Name of the Institute	From (MM/YY)	To (MM/YY)	Percentage

WORK EXPERIENCE					
S.N.	Designation & Grade	Place of Posting	From (MM/YY)	To (MM/YY)	Description of Jobs Performed

I HEREBY DECLARE THAT ALL THE INFORMATION PROVIDED BY ME IN THIS APPLICATION IS TRUE TO THE BEST OF MY KNOWLEDGE AND ANY INFORMATION FOUND TO BE FALSE OR MISLEADING IN THIS APPLICATION SHALL LEAD TO THE REJECTION OF MY APPLICATION.

Name of the executive

Signature

Date

Place

FORWARDED BY

Name & Designation of the Controlling Authority

Signature & Seal of the Controlling Authority

Verified by Executive Establishment

Name
Designation
Name of the Subsidiary

Date

Place