

### **CPRMSE-WCL**

PRMB(Postretirementmedicalbenefits)cellhasbeencreatedatWCLHQstofacilitateallthemedicalbenefits of retired employees enrolled in CPRMS-E and CPRMS-NE schemes of WCL.As part of the PRMB cell, an online portal has been developed by Medical Dept. with the help of Systems Dept., WCL to facilitate easy tracking of submitted medical claims by Retired Executives enrolled in CPRMS-E scheme in WCL.

#### **Checklisttobefollowedbeforesubmissionofmedicalbillstomedicaldepartment, WCL:**

- 1) CompletedCPRMSEclaimformwhichshouldincludeName,EISnumber,Medicalcardnumber, E-mail,Home address and Phone number in addition to other details.
- 2) PhotocopyofMedical card.
- 3) Originalprescriptionwithself-attestation(retiredexecutive)forOPDbills.
- 4) Originalpharmacybillswithself-attestation(retiredexecutive)forOPDbills.
- 5) Emergencycertificate–incaseofbillswheretreatmentistakeninNon-CILempanelled/nonNABH/nonPSU empanelled/non ESI/non Govt. Hospitals in emergencies. Detailed bills with Discharge summary should be submitted along with these bills.

**AlldetailsaboutCPRMS-Eincludingnew amendments,claimformsetc.canbefoundinthefollowingURL:**

<https://www.coalindia.in/departments/medical/cprmse/>

Bills can be tracked by the retired executives enrolled in CPRMS-E scheme of WCL through the following URL:

<http://210.212.165.197:8081/hsp/index.php>

Any changes in the URLs given above shall be displayed in the WCL website under Medical in 'Departments' section.

**Address of Medical department, WCL** where the bills need to be submitted: PRMB cell

(CPRMSE),  
HQs Dispensary,  
WCL HQs, Koyla Vihar Colony,  
Civil lines, Nagpur – 440001

**In case of any grievances relating to the online portal or the claims submitted, kindly contact : Shri Anil**

Kumar Dahat,  
Sr. Manager (Personal)  
Incharge, PRMB cell, WCL  
Email ID – [anilkumar.dahat@coalindia.in](mailto:anilkumar.dahat@coalindia.in)

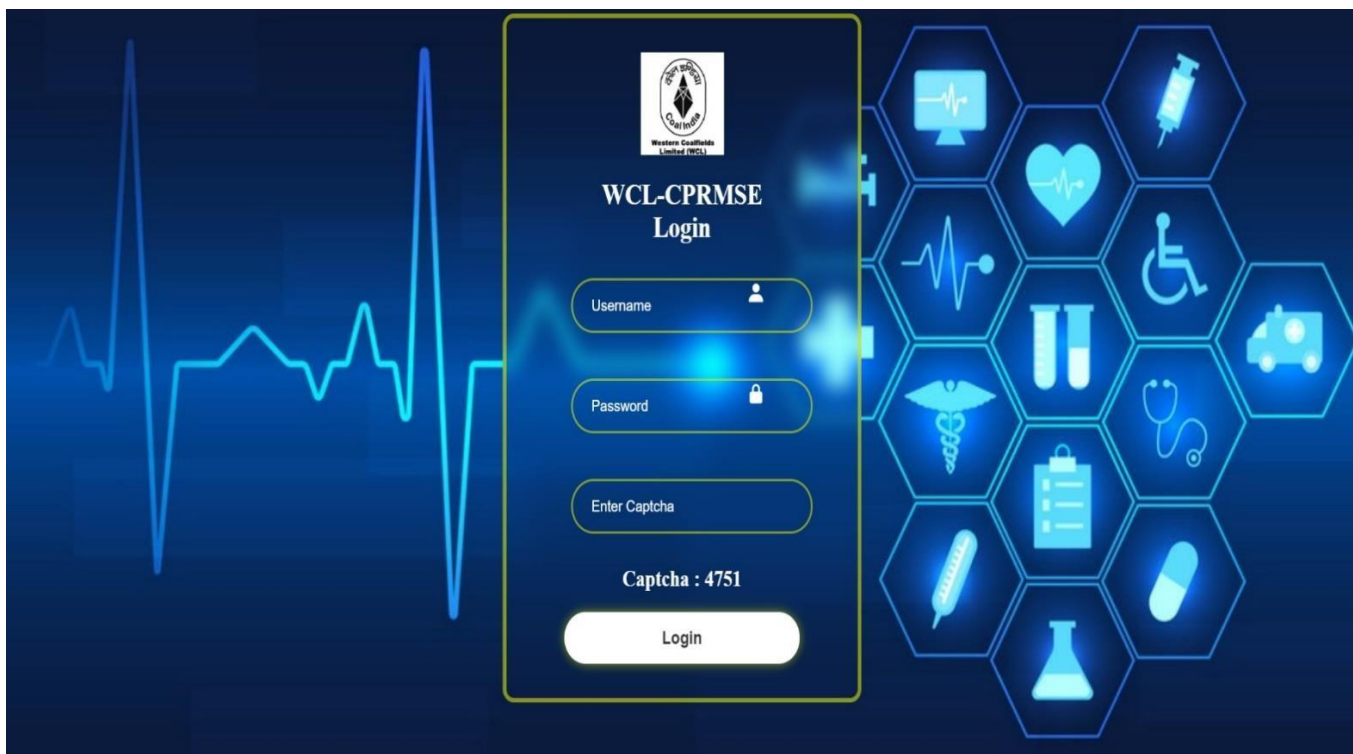
Dr Prithvi Krishna Patta  
Medical Superintendent  
Nodal Officer – CPRMS(E)  
Email ID – [pkpatta@coalindia.in](mailto:pkpatta@coalindia.in)

## User Manual for tracking of Medical Reimbursement claims of Retired Executives enrolled in CPRMS- Escheme in WCL:

This manual guides the Retired Executive on how to track the status of his/her submitted bills and fulfill any queries raised against his/her bill by the Medical Department.

URL : <http://210.212.165.197:8081/hsp/index.php>

- 1) The home pages shall open on clicking the above URL



WCL-CPRMSE  
Login

Username

Password

Enter Captcha

Captcha : 4751

Login

2) Loginto portal:

User name shall be the 08-digit EIS number(Employee code) of the Retired Executive and Password shall be the same08-digitEISnumber(Employeecode)oftheRetiredExecutive.Then,onenteringthecaptchaandclickinglogin, Home page shall appear.

A login form titled "WCL-CPRMSE Login" on a dark blue background with a yellow border. It contains three input fields: the first for the username (containing "55555555" and a user icon), the second for the password (containing "\*\*\*\*\*" and a lock icon), and the third for the captcha (containing "8357"). Below the captcha field, the text "Captcha : 8357" is displayed. At the bottom is a "Login" button.

**WCL-CPRMSE**  
**Login**

55555555

\*\*\*\*\*

8357

**Captcha : 8357**

Login

Itismandatorytochangethepasswordafteryourfirstlog-in.

## Change Password

EXISTING PASSWORD

NEW PASSWORD


CONFIRM PASSWORD

- 3) The below pages shall contain the Retired Executive details – Employee name, EIS number, Beneficiary type, Spouse name, Balance amount left in the CPRMSE scheme along with other data.

HSP PORTAL

PENDING BILLS

COMPLETED BILLS

 5555555-WCL HQ

CHANGE PASSWORD

LOGOUT

EMPLOYEE DETAILS

<b>EMP CODE</b>	<b>EMP NAME</b>	<b>DEPARTMENT</b>
55555555	XXXXXXXX	SYSTEM
<b>GRADE CODE</b>	<b>DESIGNATION</b>	<b>DATE OF RETIREMENT</b>
E7	CHIEF MANAGER	31-DEC-20
<b>BENEFICIARY TYPE</b>	<b>SPOUSE NAME</b>	
DEPENDENT	YYYYYYY	
<b>BALANCE AMOUNT</b>		
2490000		


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Details of Dependent Divyang children (if any) shall appear as under:

HSP PORTAL

PENDING BILLS

COMPLETED BILLS

 5555555-WCL HQ

CHANGE PASSWORD

LOGOUT

EMPLOYEE DETAILS

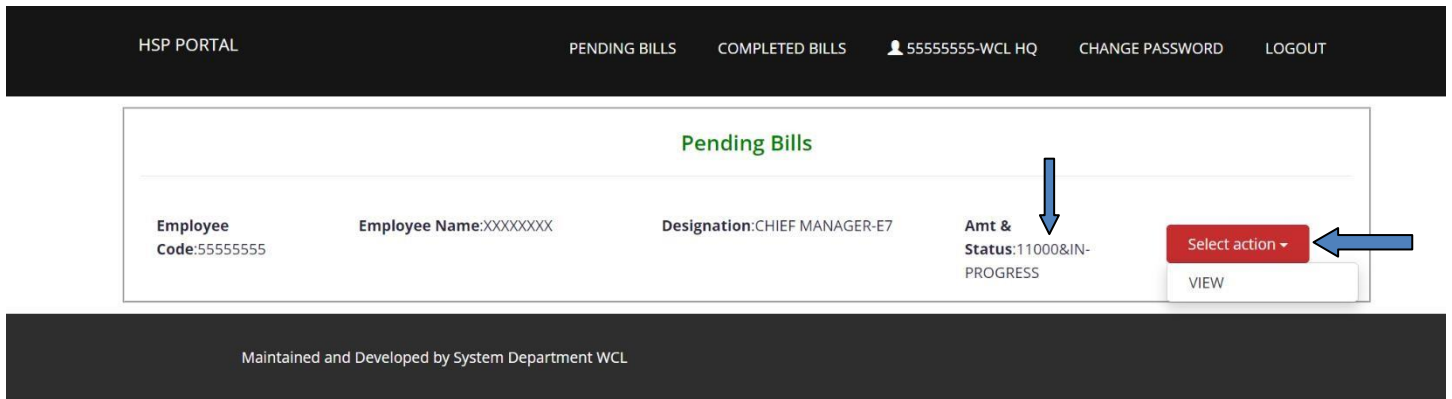
<b>EMP CODE</b>	<b>EMP NAME</b>	<b>DEPARTMENT</b>
55555555	XXXXXXXX	SYSTEM
<b>GRADE CODE</b>	<b>DESIGNATION</b>	<b>DATE OF RETIREMENT</b>
E7	CHIEF MANAGER	31-DEC-20
<b>BENEFICIARY TYPE</b>	<b>SPOUSE NAME</b>	
DEPENDENT	YYYYYYY	
<b>BALANCE AMOUNT</b>		
2490000		
<b>CHILD NAME</b>	<b>BALANCE AMOUNT</b>	
ZZZZ	250000	

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Beneficiary type – The beneficiary type to whom the bills belong shall be selected in this column which may be Self/Spouse or Children in case of Divyang Children.

For any change in the data, kindly contact the Incharge PRM B cell or Nodal officer, CPRMS-E whose E-mails are given in the first page.

- 4) In the home screen, pending bills menu will appear which will contain status regarding the recently submitted bills. The completed bills menu will contain status of those bills which have been scrutinized and amount deposited in respective accounts of Retired Executives.



On clicking the pending bills button, the Retired Executive can see the status of the submitted bills by choosing view in the 'Select action' red button (as given above). Amount and In-progress shall also be displayed.

- 5) Once the bills are submitted, the bills are entered into the online portal with the Beneficiary type and name, claim amount and date which are visible in Bill Status as – “ Bill is received and sent for scrutiny”.

HSP PORTAL

PENDING BILLS

COMPLETED BILLS

55555555-WCL HQ

CHANGE PASSWORD

LOGOUT

BILL DETAILS

EMP CODE

55555555

EMP NAME

XXXXXXXX

DEPARTMENT

SYSTEM

GRADE CODE

E7

DESIGNATION

CHIEF MANAGER

DATE OF RETIREMENT

31-DEC-20

BENEFICIARY TYPE

SPOUSE

BENEFICIARY NAME

YYYYYYYY

BILL TYPE

CLAIM AMOUNT

11000

FINAL AMOUNT

BILL RECEIVED DATE

31-MAY-24

BALANCE AMOUNT

2490000

SCRUTINY REMARK

BILL STATUS

BILL IS RECEIVED AND SENT FOR SCRUTINY

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An SMS shall also be sent to your registered mobile number (If the same is not registered as DND). For

example, for the above bill -



- 6) During scrutiny, if any documents are required, the bill shall be kept pending which can be seen on clicking pending bills button.

HSP PORTAL

PENDING BILLS

COMPLETED BILLS

5555555-WCL HQ

CHANGE PASSWORD

LOGOUT

Pending Bills

Employee  
Code:55555555

Employee Name:XXXXXXXX

Designation:CHIEF MANAGER-E7

Amt &  
Status:11000&PENDING

Select action ▾

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A remark shall be displayed indicating which documents are due on clicking view in 'select action' red button. Also, "Bill is pending at Medical Dept" shall be visible in Bill status.

For example—Photocopy of medical card is due in the following bill—

HSP PORTAL

PENDING BILLS

COMPLETED BILLS

5555555-WCL HQ

CHANGE PASSWORD

LOGOUT

BILL DETAILS

EMP CODE

55555555

EMP NAME

XXXXXXXX

DEPARTMENT

SYSTEM

GRADE CODE

E7

DESIGNATION

CHIEF MANAGER

DATE OF RETIREMENT

31-DEC-20

BENEFICIARY TYPE

SPOUSE

BENEFICIARY NAME

YYYYYYY

BILL TYPE

CLAIM AMOUNT

11000

FINAL AMOUNT

BILL RECEIVED DATE

31-MAY-24

BALANCE AMOUNT

2490000

SCRUTINY REMARK

BILL STATUS

BILL IS PENDING AT MEDICAL DEPT

REMARK BY DOCTOR

PHOTOCOPY OF MEDICAL CARD NOT ENCLOSED

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An SMS shall be sent to the registered mobile number indicating the above in case of pending documents asking the concerned Retired Executive to check his/her CPRMS-E portal.





- 7) On submission of the required pending documents, the bill shall be scrutinized, final amount shall be mentioned and the bill shall be sent to Finance Department after specifying whether the bill is put under "Specified or Non specified Diseases" under 'Bill Type.' Details of Specified and Non specified Diseases are present in CPRMS-E in CIL portal which is given in the first page. If there are no required pending documents, the bill shall be directly scrutinized and sent to Finance Department for payment. Also, the Bill status shall be updated as 'Bill is scrutinized and sent to Finance Dept.'

Deductions if made, can be seen under scrutiny remark.

The same can be seen in the portal as follows:

HSP PORTAL

PENDING BILLS

COMPLETED BILLS

5555555-WCL HQ

CHANGE PASSWORD

LOGOUT

BILL DETAILS

EMP CODE

5555555

EMP NAME

XXXXXXXX

DEPARTMENT

SYSTEM

GRADE CODE

E7

DESIGNATION

CHIEF MANAGER

DATE OF RETIREMENT

31-DEC-20

BENEFICIARY TYPE

SPOUSE

BENEFICIARY NAME

YYYYYYY

BILL TYPE

NON-SPECIFIED

CLAIM AMOUNT

11000

FINAL AMOUNT

10000

BILL RECEIVED DATE

31-MAY-24

BALANCE AMOUNT

2480000

SCRUTINY REMARK

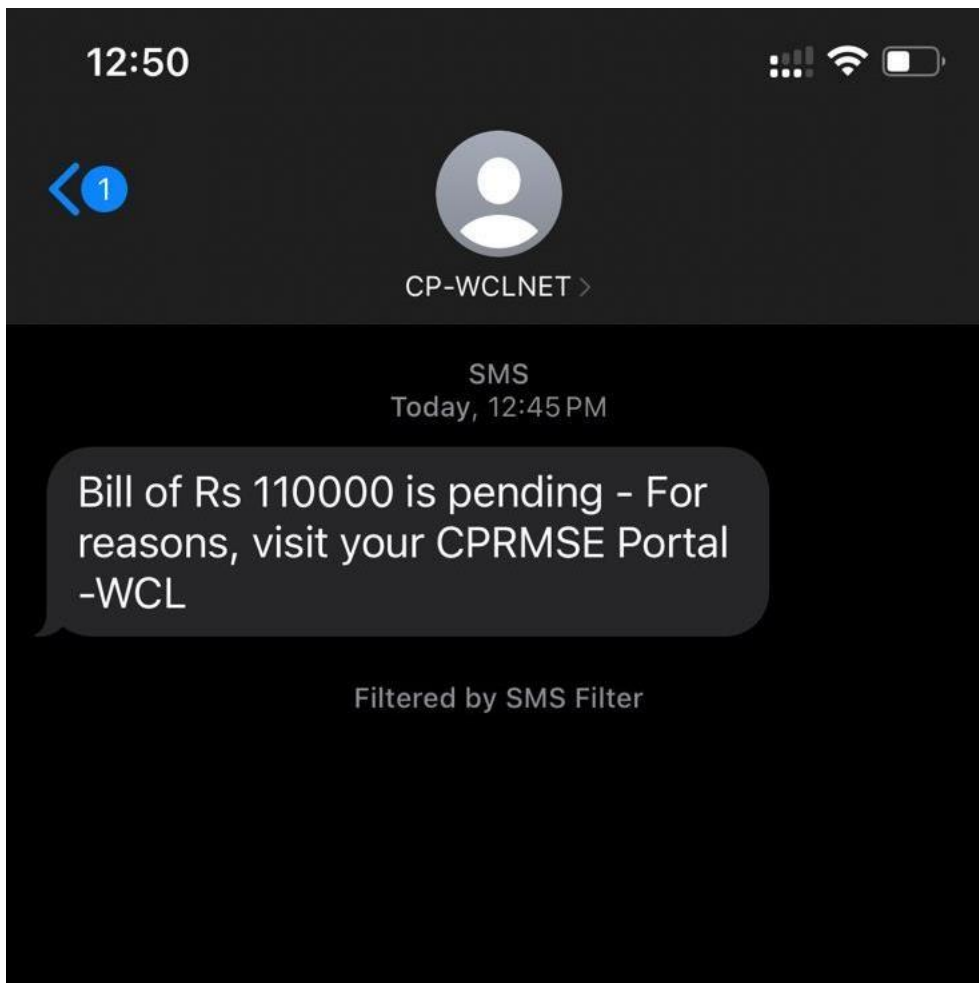
DEDUCTIONS - NON CGHS CONSULTATION 450 RS, NON CGHS PATHOLOGY CHARGES 550 RS

BILL STATUS

BILL IS SCRUTINIZED AND SENT TO FINANCE DEPT FOR PAYMENT

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An SMS shall be sent to the registered mobile number of Retired Executives as follows:



- 8) Once the physical bills are sent to Finance Department, the bills shall be passed and sent to Cash section for payment to Retired Executive's respective accounts.

The bill shall now be reflected in the completed bills menu.

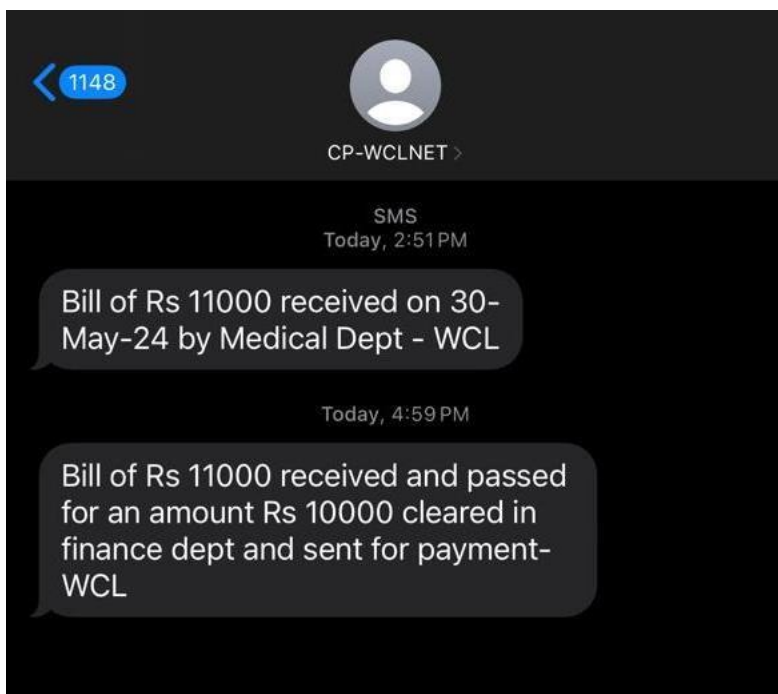
HSP PORTAL	PENDING BILLS	COMPLETED BILLS	55555555-WCL HQ	CHANGE PASSWORD	LOGOUT
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Completed Bills								
EMP CODE	BENEFICIARY TYPE	BENEFICIARY NAME	BILL TYPE	CLAIM AMOUNT	FINAL AMOUNT	BILL REC. DT	BILL PASSED DT	AMT CREDIT DT
55555555	SPOUSE	YYYYYYY	NON-SPECIFIED	11000	10000	31-MAY-24	31-MAY-24	

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An SMS shall be sent indicating the same to the registered mobile number of the concerned Retired Executive:




9) Once the bills are cleared by Cash section and amount is deposited in Retired Executive's respective accounts, the same shall be reflected in Completed bills Menu under amount credited.

HSP PORTAL

PENDING BILLS


COMPLETED BILLS

 55555555-WCL HQ

CHANGE PASSWORD

LOGOUT

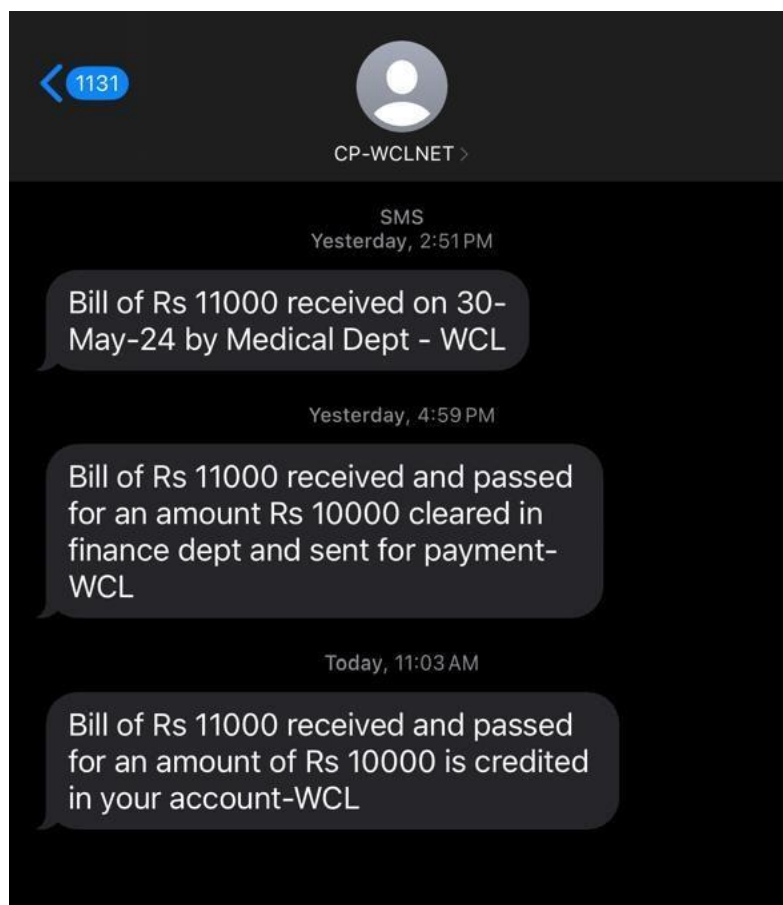
Completed Bills



EMP CODE	BENEFICIARY TYPE	BENEFICIARY NAME	BILL TYPE	CLAIM AMOUNT	FINAL AMOUNT	BILL REC. DT	BILL PASSED DT	AMT CREDIT DT
55555555	SPOUSE	YYYYYYY	NON-SPECIFIED	11000	10000	31-MAY-24	31-MAY-24	31-MAY-24

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An SMS shall also be sent to the registered mobile number indicating that the passed amount has been credited to Retired Executive's account which shall be as follows:



This portal shall be for those claimssubmittedon/after01June2024. The above portal shall be effective from 01 June 2024 on a trial basis for one month to solve any issues in accessing the portal as well as for data updation.

This portal shall be fully active tentatively from 01 July 2024.