



वेस्टर्न कोलफील्ड्स लिमिटेड
Western Coalfields Limited
(A Miniratna Company)
(कोल इंडिया लि. की अनुषंगी कंपनी)
(A Subsidiary of Coal India Limited)



कोल इंडिया लि.
ONE PARTNER - ONE PLANET - ONE FUTURE

सूचना का अधिकार विभाग
rti.wclhq@coalindia.in

Department of Right to Information
www.westerncoal.in

CIN – U10100MH1975GOI018626
FAX: 0712 –2511754

पंजीकृत कार्यालय: कोयला विहार, सिविल लाइन्स, नागपुर (महाराष्ट्र) - 440001/Regd. Off.: Coal Estate, Civil Lines, Nagpur (MS)-440001
Ref. No. WCL/PIO/RTI/2025-26/Third Party Audit/558 Date :22.04.2026

To,

The Director

IICM- Ranchi (Jharkhand), NADP- Nagpur (Maharashtra), IRMRI- Howrah (West Bengal), IIFM -Bhopal (Madhya Pradesh), IISTD- New Delhi

Subject: Invitation for Quotation – Third-Party Transparency Audit (2025-26) for WCL

Dear Sir/Madam,

In pursuance of the Central Information Commission Circular dated 06.04.2026 regarding the **Third-Party Transparency Audit Exercise for the year 2025-26**, Western Coalfields Limited intends to engage a Government Training Institute as the designated third-party auditor for conducting the audit through CIC's portal (<https://dssecic.nic.in/users/pn-login>).

You are hereby invited to submit your quotation for undertaking the audit as per the scope of work outlined below:-

Scope of Work


1. Review the self-appraisal submitted by Western Coalfields Limited on CIC's portal.
2. Ensure mapping with the Training Institute is correctly reflected.
3. Audit of Proactive Disclosure Compliance as per section 4 of the RTI Act and DoPT guidelines.
4. Upload the audited report on CIC's portal before **20.06.2026** in the prescribed format.
5. Ensure no physical reports are submitted as per CIC instructions.
6. Provide constructive recommendations for strengthening proactive disclosure practices.
7. Coordinate with CIC officials and Western Coalfields Limited for any clarifications during the audit process.

Submission of Quotation

- Please submit your quotation in a sealed envelope with the caption **“QUOTATION FOR THIRD PARTY TRANSPARENCY AUDIT”** addressed to the undersigned either through post or manually.
- Quotations submitted through email will not be considered. All quotations must be submitted in hard copy format, duly signed and sealed, to the designated office within the stipulated time.
- The offer should consist of details like Audit Charges, GST charges and total Charges, duration for completion of audit, terms and schedule of payment, bank details, GST number of your institute and other terms and conditions if any.
- The offers will be received up to **5:00 pm 07.05.2026** at this office and will be opened on next working day at the office of the Department of Right to Information, 1st floor, WCL HQ, Coal Estate, Civil Lines, Nagpur-440001
- **Office Address:** Central Public Information Officer, Room No. 106, 1st floor Western Coalfields Limited Coal Estate, Civil Lines Nagpur, Maharashtra – 440001

Note: Any other Government training institutes (Limited to Govt. institutes Only) who is having such facilities and willing to participate shall also submit its offer. While submitting offer, it is required to mention reference no. of this letter on the top of the sealed envelope with a written caption that **"QUOTATION FOR THIRD PARTY TRANSPARENCY AUDIT"**

Regards,


22.04.26
HOD(IR/RTI), WCL HQ

Copy to:

- 1) TS to Director (HR), WCL
- 2) TS to Director (Fin), WCL
- 3) The GM(Fin), WCL
- 4) The PIO, WCL